

Ref.: SRMUS/CODE/JAN2025/001

07<sup>th</sup> April 2025

**CIRCULAR**  
**(JAN 2025 Session Orientation)**

We extend a warm welcome to the students of **JAN 2025** batch as you embark on online program with SRM University Sikkim. We would like to announce that the academic session starts from 12<sup>th</sup> April 2025 and orientation is scheduled on **11<sup>th</sup> April 2025, 4.30 PM.**

We also provided various information in the following table for the learners which can help them to get familiar with online system and delivery.

<b>PARTICULARS</b>	<b>LINKS</b>
Semester Orientation Program	11-Apr-2025 (Friday - 4.30 PM to 5.30 PM) Link: <a href="https://meet.google.com/xpc-regs-cek">https://meet.google.com/xpc-regs-cek</a>
University Website	<a href="https://www.onlinesrm.in/">https://www.onlinesrm.in/</a>
Academic Calendar	<a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/Academic-Calendar.pdf">https://www.onlinesrm.in/wp-content/uploads/2025/04/Academic-Calendar.pdf</a>
Program Guide	MCA - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/MCA-OL-em-1-Program-Guide.F6-2.pdf">https://www.onlinesrm.in/wp-content/uploads/2025/04/MCA-OL-em-1-Program-Guide.F6-2.pdf</a>  MBA - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/MBA-Sem-1-OL-Program-Guide.F6-2.pdf">https://www.onlinesrm.in/wp-content/uploads/2025/04/MBA-Sem-1-OL-Program-Guide.F6-2.pdf</a>
How to login SWAYAM?	<b>Video</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-login-SWAYAM-1.mp4">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-login-SWAYAM-1.mp4</a> <b>PPT</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-login-in-Swayam-LMS-V1.pptx">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-login-in-Swayam-LMS-V1.pptx</a>
How to use SWAYAM menu bar ?	<b>Video</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-use-menu-bar-3.mp4">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-use-menu-bar-3.mp4</a> <b>PPT</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-use-Menu-Bar.pptx">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-use-Menu-Bar.pptx</a>
How to access course content in SWAYAM?	<b>Video</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-access-course-content-1.mp4">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-access-course-content-1.mp4</a> <b>PPT</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/how-to-access-the-course-content.pptx">https://www.onlinesrm.in/wp-content/uploads/2025/04/how-to-access-the-course-content.pptx</a>
How to participate in discussion forum?	<b>Video</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-participate-in-google-discussion-forum.mp4">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-participate-in-google-discussion-forum.mp4</a> <b>PPT</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-participate-in-Discussion-Forum.pp">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-participate-in-Discussion-Forum.pp</a>
How to submit graded quiz and descriptive assessment SWAYAM	<b>Video</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-submit-the-quiz-and-des.mp4">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-submit-the-quiz-and-des.mp4</a> <b>PPT</b> - <a href="https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-submit">https://www.onlinesrm.in/wp-content/uploads/2025/04/How-to-submit</a>

LMS?	<a href="#">graded-Quiz-and-Descriptive-Assignment.pptx</a>
MBA Live session Link	<a href="https://meet.google.com/ddu-rdof-nfg">https://meet.google.com/ddu-rdof-nfg</a>
MCA Live session Link	<a href="https://meet.google.com/ebv-evju-cko">https://meet.google.com/ebv-evju-cko</a>

**Note : You should always use university issued email ID to access SWAYAM/Dash board access and above links.**

Please go to university website, take your cursor to ‘Support’ menu, then move on to ‘WorkHub Connect’ where you can find ‘SWAYAM LMS’ and ‘Student portal’. Click on whichever you want to visit. Access to the student portal will be granted, once the application process is successfully completed.

Note that during the orientation, online virtual platform as well as program and delivery information will be briefed. Hence, you are **requested to positively attend the orientation program which is scheduled to be held on 11<sup>th</sup> April 2025 (Friday) at 4.30 pm.**

The Orientation link is - <https://meet.google.com/xpc-regs-eek>

Best Regards,



**Director**  
**Centre for Online Digital Education**  
**SRM University Sikkim**  
**5th Mile, Tadong**  
**Gangtok, Sikkim-737102**

Point of contact for your quick reference.

- Helpdesk Email ID : [helpdesksupport.online@srmus.edu.in](mailto:helpdesksupport.online@srmus.edu.in)
- Student Care number : +91 96006 19641
- Student Care Email ID : [studentcare.online@srmus.edu.in](mailto:studentcare.online@srmus.edu.in)
- SRMUS-CODE website : <https://www.onlinesrm.in/>